

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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For all enquiries relating to this agenda please contact Andrew Highway
(Tel: 01443 866213 Email: highway@caerphilly.gov.uk)

Date: 13th March 2017

Dear Sir/Madam,

A meeting of the **Risca Town Centre Management Group** will be held in the **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Monday, 20th March, 2017** at **4.00 pm** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

Chris Burns
INTERIM CHIEF EXECUTIVE

AGENDA

	Pages
1 To receive apologies for absence.	
2 Declarations of Interest.	

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Officers.

To receive and note the following minutes: -

3 Minutes of previous meeting 21st October 2016.	1 - 4
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To receive and note the following updates: -

4	Business Report.	5 - 10
5	'Choose the High Street' Christmas Voucher Analysis.	11 - 16
6	Procurement of Footfall Counter Provider.	17 - 20
7	Risca Town Centre Action Plan.	
8	Audit.	21 - 26

Circulation:

Councillors Mrs A. Leonard, Mrs E.M. Aldworth, D.T. Davies, N. George (Chair), Mrs P. A. Griffiths, K. James, Ms P. Leonard and D. Rees

Town Councillors

Other Organisations